

# Interviewing skills, interview preparation

This course enables you to confidently prepare for and conduct effective, fair, and structured interviews that help you select the best candidates for your role.

## Course content

Throughout this course, you will learn the necessary skills for preparing to interview candidates. The course covers:

- Screening CVs and preparation
- Competency based interviews
- Types of quality questions and questioning styles to avoid
- STARS model
- Note taking
- Implications of good and bad interviews

## Learning objectives

- Identify effective techniques for screening CVs and preparing for candidate interviews.
- Apply the STARS model and competency-based questioning to conduct structured, fair interviews.
- Recognise the impact of good and bad interview practices and how to avoid common pitfalls.



Approximately 20 mins (self-paced)



For hiring managers



Enquire for prices



**Optional extra:** Post eLearning workshop  
Enquire for prices