

eLearning: The secrets of skilled delegation

Who is the course for?

This in-depth course on delegation is designed for line managers.

What is the course content?

Throughout this course, you will learn all about delegation and how to delegate effectively. The course covers:

- ❖ The importance of delegation
- ❖ Why people don't delegate
- ❖ What and how to delegate
- ❖ Delegating the right tasks to the right people
- ❖ Keeping control without micromanaging

What are the learning objectives?

- ❖ Understand the value of delegation and identify common reasons why people avoid it.
- ❖ Assess what to delegate and how to delegate tasks clearly and effectively.
- ❖ Develop strategies to delegate to the right people while maintaining accountability without micromanaging.

This course enables you to delegate with clarity and confidence, empowering others while maintaining accountability and focus on high-value work.



Approximately 1 hour (self-paced)



For line managers



Enquire for prices



Optional extra: Post eLearning workshop:
Enquire for prices